**NOTICE OF VACANCY IN THE POSITION OF**

**PELL CITY SUPERINTENDENT OF EDUCATIO**N

**Job Title:  Superintendent**

Job Description:  Superintendent of the Pell City Board of Education with the duties set forth for city superintendents in the Code of Alabama Code §16‑12-1 et seq. and by the school board.

**Required qualifications:**

Alabama law requires the superintendent be chosen for general fitness and character and that he or she be knowledgeable in school administration. The successful applicant also must have or be eligible for the appropriate certification to serve as a superintendent in Alabama. Applicants must hold at least a master’s degree from a recognized four-year college or university; an earned doctorate is preferred.

The board also requires candidates have three years of successful educational experience, preferably including a broad range of elementary and secondary experience; demonstrated ability in group dynamics and in working with people who have varying backgrounds and interests; the ability to view all aspects of issues and deal fairly when views differ from their own; documented experience or expertise in developing a budget for a school system, long-range planning of educational programs, personnel development and management, community relations, and management of resources; demonstrated knowledge of educational research and methods of research; the ability to delegate authority; and be of good character, high moral standing and integrity.

**Additional information:**

The salary for this position will be at least $125,000 and will be negotiable based on qualifications and a proven record of success.

**Application information:**

This search is being conducted by the Alabama Association of School Boards. All applications will be taken through Frontline, AASB’s online application system at:

<https://www.applitrack.com/alabamaschoolboards/onlineapp/>

**If you have previously applied in an AASB-led search** and already have a Frontline account, simply log in, choose to apply for this search, update your profile, answer the questions specific to this search and upload a current cover letter and resume.

**If you do not have a Frontline account**, use the link above to create a user account and password and log in. Complete the online profile, choose to apply for this search and upload a cover letter and resume.

You also must have an official transcript sent to AASB from the institution that granted the highest degree. It must be sent from the institution directly to AASB at:

AASB – Pell City Search

PO Box 4980, Montgomery, AL 36103

OR

[SuperintendentSearch@AlabamaSchoolBoards.org](mailto:SuperintendentSearch@AlabamaSchoolBoards.org)

**If any official transcript has been submitted in a previous AASB search, it is not necessary to have another sent.**

**Applications must be completed and transcripts received by July 20, 2019.**

A search committee will review all applications and recommend finalists to the school board. The board may interview some or all of the finalists. State law requires that these interviews be public.

**For additional information, contact**

**Dr. Terry Jenkins at (334) 332-1253**

**or JTerryJenkins@gmail.com**